

**CHAPTER 2.  
DISTRICT OFFICES AND GENERAL REGULATIONS**

**Article 2.01 DISTRICT BOARD.**

**2.01.010 SELECTION OF CHAIRPERSON AND VICE-CHAIR.**

The District Board shall meet and choose one of its members to be Chairperson and one of its members to be Vice-Chair at the first meeting in January of each year.

**2.01.020 DUTIES OF THE CHAIRPERSON AND VICE-CHAIR.**

The Chairperson shall preside at all meetings of the District Board and may make or second any motion and present and discuss any matter as a member of the Board. If the Chairperson is absent or unable to act, the Vice-Chair shall serve until the Chairperson returns or is able to act and shall have all of the powers and duties of the Chairperson. If both the Chairperson and Vice-Chair are absent or unable to act, the Board shall choose one of its numbers as the presiding officer.

**2.01.030 VACANCY FILLING PROCEDURE.**

If there is a vacancy in the position of Chairperson or Vice-Chair, the Board shall fill the vacancy from remaining Board members.

**Article 2.02 MEETING OF THE DISTRICT BOARD.**

**2.02.010 MEETINGS-TIME AND PLACE.**

The regular meetings of the District Board shall be held on the 2<sup>nd</sup> Wednesday of each and every month, commencing at the hour of 2:00 P.M. as otherwise provided in this section, at the Spalding Community Services District building.

If any regular meeting day falls upon a holiday, the regular meeting of the Board shall be continued until the next regularly scheduled meeting, which is not a holiday commencing at the same hour, in which event all hearings, applications, petitions and other matters before the Board shall be deemed to be and are automatically continued to the same hour on such Wednesday which is not a holiday.