

SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
January 19, 2024

APPROVED BY DIRECTORS:

Ted Thomas
T.A. Doss
Ed Lawson

1. CALL TO ORDER: Larry Doss called the meeting to order at 3:00 pm.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>NOT PRESENT</u>
Mike Arnold	<u>X</u>	<u> </u> (via phone)
Larry Doss	<u>X</u>	<u> </u>
Randy Aubrey	<u>X</u>	<u> </u>
Ed Lawson	<u>X</u>	<u> </u>
Ted Thomas	<u>X</u>	<u> </u>

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was spoken

4. ELECTION OF OFFICERS

Ed Lawson nominated Ted Thomas as Chairman of the Board

Larry Doss second

Roll Call: Approve: Mike Arnold, Randy Aubrey, Larry Doss, Ed Lawson, Ted Thomas

Mike Arnold nominated Ed Lawson as Vice Chairman

Larry Doss second

Roll Call: Approve: Mike Arnold, Randy Aubrey, Larry Doss, Ed Lawson, Ted Thomas

5. APPROVAL OF THE AGENDA

Motion: Motion to approve the Agenda

First: Randy Aubrey moved to approve the agenda

Second: Larry Doss second

Roll Call: Approve: Mike Arnold, Randy Aubrey, Larry Doss, Ed Lawson, Ted Thomas

6. CLOSED SESSION

Kari Graton was allowed the floor prior to the closed session and read the Ordinance regarding the responsibilities of the General Manager to the Board

The Board went into closed session pursuant to Government Code section 54957(b) consideration of the appointment, employment, and/or evaluation of performance. Title: General Manager at 3:30 p.m.

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The Board returned from closed session at 3:47 pm and the Chairman stated that no decision regarding the appointment, employment, and/or evaluation of performance of the General Manager had been made.

A short break was called by the Chairman in order to get the phone system functioning. The meeting was resumed with Mike Arnold attending via phone at 3:50 pm.

7. PUBLIC COMMENT

- A. Kari Graton spoke about the time involved in the duties of the General Manager's position and emphasized the need for strategic planning and being proactive.
- B. Dan James talked about the open General Manager position and what he felt should be implemented.

8. APPROVAL OF MINUTES

- A. Submitted for approval were the minutes from the October 20, 2023 Board Meeting.
Motion: Approve the minutes from October 20, 2023 Board Meeting
First: Larry Doss moved to approve the October 20, 2023 Board Minutes
Second: Ed Lawson second
Roll Call: Approve: Mike Arnold, Randy Aubrey, Larry Doss, Ed Lawson, Ted Thomas
- B. Submitted for approval were the minutes from the December 15, 2023 Board Meeting.
Motion: Approve the minutes from December 15, 2023 Board Meeting
First: Larry Doss moved to approve the December 15, 2023 Board Minutes
Second: Ed Lawson second
Roll Call: Approve: Mike Arnold, Randy Aubrey, Larry Doss, Ed Lawson, Ted Thomas
- C. Submitted for approval are the minutes from January 8, 2024 Board Meeting
Motion: Approve the minutes from January 8, 2024 Board Meeting
First: Larry Doss moved to approve the January 8, 2024 Board Minutes
Second: Ted Thomas seconded
Roll Call: Approve: Mike Arnold, Randy Aubrey, Larry Doss, Ed Lawson, Ted Thomas

9. FIRE CHIEF REPORT TO BOARD

- There were two medical calls in December;
- The new water tender is now in service;
- Eight volunteers are starting 1st Aid and CPR/AED Refresher training in February. The fire department is now going through the Red Cross for this training, and this will make the department authorized as a Red Cross Training Center;
- Sale of the old fire truck: The old fire truck was sold at auction for \$15,600.

10. GENERAL MANAGER REPORT TO BOARD

- A. District Financials
 - Marly provided answers to questions regarding payments to specific vendors from the Board

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- Kari Graton questioned the Board regarding the Bond accounts. Sharon provided some background information regarding “repair and replace” accounts
- Barbara Willard questioned the Bond Administration Fees
- Dan James questioned having a list of O/M fee delinquencies

B. Resignation of District Office Manager/Opening Search for Replacement – Marly provided some information regarding the Office Manager’s resignation and opening a search for a replacement.

11. SEWER REPORT

David read his sewer report. There was some further discussion the current Sewer System Master Plan as the Districts “road map” for problems and training for staff.

12. BOARD MEMBER REPORTS / BOARD MEMBER COMMENTS

A. Ed Lawson provided Firewise Certificates to anyone who requested one.

B. Mike Arnold read a letter from the Board of Vocational Nursing & Psychiatric Technicians regarding a complaint filed against Shirley Spediacci. They found no unprofessional behavior exhibited and the case was closed. He also turned in his formal resignation as a Board Member to begin at the adjournment of the current meeting.

13. NEW BUSINESS

A. Consideration and Approval of First Amendment to Employment Agreement – General Manager.

Motion to Approval of First Amendment to Employment Agreement – General Manager.

First: Randy Aubrey moved to approve the first amendment to the GM’s employment agreement

Second: Larry Doss second

Roll Call: Approve: Mike Arnold, Randy Aubrey, Larry Doss, Ed Lawson, Ted Thomas

B. Resolution 2024-01 Dump Truck as Surplus/Sell at Auction

Ted Thomas read Resolution 2024-01 Dump Truck as Surplus/Sell at Auction

Motion: Ed Lawson moved to approve Resolution 2024-01 to define the dump truck as surplus, remove it from inventory, and sell it at auction - as amended.

Second: Randy Aubrey second

Roll Call: Approve: Mike Arnold, Randy Aubrey, Larry Doss, Ed Lawson, Ted Thomas

C. Board Discussion on Suggestions/Implementation of District Projects for Board Members and the Development of Committees. Ted Thomas said that due to the length of the meeting, he would be bringing this back to the February meeting for more further discussion among the Board, but mentioned that his first suggestion would be to develop a committee to begin the search for a new General Manager. There was also some discussion regarding developing a committee to begin work on strategic planning for the District.

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14. CONTINUING BUSINESS
No Continuing Business

14. ADJOURN

Motion: Motion to adjourn

First: Larry Doss moved to adjourn

Second: Randy Aubrey seconded

Roll Call: Approve: Mike Arnold, Randy Aubrey, Larry Doss, Ed Lawson, Ted Thomas

The meeting was adjourned at 5:15 pm